



LOST / DAMAGED READER POLICY

REVISED NOVEMBER 2017

Every student in Grade 1 – 4 will receive a reader to take home and practise reading from time to time. These are rotated on a regular basis. These readers are property of Reddford House and must be treated with care:

STUDENT'S RESPONSIBILITY

All students are expected to take care to store the reader in a plastic sleeve or folder in their school bags. No reader may be exposed to liquid or food, in order to avoid being damaged. Students may not write in or colour-in inside the reader, tear out pages or deface the book in any way.

PARENT'S RESPONSIBILITY

Parents must check and sign the reading card on a daily basis. **Parents are expected to replace the reader, or pay an amount of R250,** in the event that the reader is lost or damaged.

PARENT AGREEMENT

I/We. Mr/Mrs. _____ being the parent / guardian of _____ in Grade _____ confirm that I/We have read, understood, accept and agree to the terms and conditions of the Lost/Damaged Reader Policy.

Signed at _____ on the _____ day of 20_____

Parent / Guardian